

STEP  
04

## PRINTED ID CARDS

### PROOF APPROVAL



*With all of your data and photos uploaded to our systems, we'll provide you with a PDF proof of all your ID cards.*

### What We Need From You:

#### Check Each Card Carefully:

Please review each ID card carefully to check for any errors.

We recommend having each team member double check their own card for any spelling errors

#### Key Data To Check:

Please ensure you review:

- Spelling in names and job titles.
- Photos are correctly matched to names.
- Longer names and job titles are displayed as required in terms of size and line breaks.

